

# Minutes of the Board Meeting of the Community Association of Portsmouth

September 23<sup>rd</sup>, 2003

Columbia Cottage, 4339 N. Lombard

Portland, Oregon

Chairperson, Susan Landauer, called the meeting to order at 7:03 p.m.

**Attending:** Edna Riddle, Scott Jensen, Lisa Horne, Bill Vuch, Helen Warbington, Susan Landauer, Sheryl Butler, Jason Henshaw, Susan Franks, and Annette Fiddler. **A quorum was present.**

**Minutes of the 26 August 03 Board meeting** were reviewed by some via email, and at this meeting. **MSP** to approve the minutes as written. **Vote:** Aye – 7; No – none; Abstain – 1.

**Treasurer's Report:** No written report was available. Verbal report by Jason was a balance of \$1,935.16.

**Plan of Work, Goals and Objectives Task Group:** Patt Opdyke was unable to attend this evening's meeting. Copies of the work to date were distributed so the Board could review the titles of the goals and objectives. The group briefly discussed the segments completed. Susan indicated that Tom Griffin-Valade, Office of Neighborhood Involvement, hopes that all neighborhood associations apply for and receive a 501(c) 3 IRS status. It will be beneficial for insurance coverage purposes. A question was asked regarding Tom's availability to attend a meeting in the near future to discuss insurance needs and requirements.

**Resource information from CV/T Resident Association:** Susan Franks reviewed the Basic Rules and the CV/T Bylaws, and suggested that TCAP might find some ideas from these. We were asked to look over the two pieces to see if something from them might be helpful for TCAP.

**Guidelines for Board Meeting absences:** Discussion was held regarding the courtesy of calling ahead to notify the chair if attendance is not feasible. Someone is checking with Leslie, Ann, and Elizabeth, who have had frequent absences, to determine their level of availability and interest. Susan asked us to consider rescinding the motion made last Board Meeting regarding board member termination. **MSP** to rescind the motion made in the preceding Board Meeting regarding specific procedures to terminate board members due to frequent and usually unexcused absences, which went over and above Bylaws procedures. **Vote:** Aye - 9. Nay - none; Abstentions - None. Mention was made that we need to review our Administrative Rules and likely use this document for detailing procedures not included in the Bylaws. No further action was taken.

**Forum topic for October:** Susan Landauer said that she had asked the City Building Inspector, Dave Hallberg, and Tom Griffin-Valade to be the presenters at the coming Forum. They will talk about improving our neighborhood block by block. It will include Block Watches, and other techniques to involve more people in neighborhood improvement. Senior Neighborhood Officer Jason Christensen will be in attendance. Our New Precinct Commander, Scott Anderson, will be unable to come.

**More inclusive membership** was briefly discussed. It was suggested that we add local churches to our TCAP mailing list. **MSP** to try and include all organizations and institutions within Portsmouth Neighborhood boundaries on our mailing list. **Vote:** Aye - 10. Nay - None; Abstentions -None.

**Asthma Workshop:** Susan Franks asked if TCAP wanted to join the Resident Association in sponsoring a coming workshop. Discussion included questions regarding the extent of involvement required by

TCAP, whether it would require advance publicity, logistical support, and related activities. It was agreed that Susan Landauer, Chairperson, should call the person promoting the Workshop and get the answers. **Motion made and seconded** to authorize Susan L. to contact the person in charge of the asthma workshop, and if Susan felt comfortable with the requirement for involvement of TCAP, she should make the decision whether TCAP is listed as a sponsor with the Resident Association. **VOTE:** Aye-6; Nay - 2; Abstentions - 1. **Motion passed.**

**November Forum:** Steve Rudman, Executive Director of the Housing Authority of Portland, has been invited and has accepted the opportunity to be the featured presenter at the November Forum.

**Meeting adjourned at 8:20 p.m.**

Respectfully submitted by Helen L. Warbington, Secretary  
Bmin 26 Sept 03