

## Minutes of the TCAP Board Meeting held 27 May 03 at Columbia Cottage, 4339 N. Lombard, Portland, OR

Susan Landauer, Chairperson, called the meeting to order at 7:07 p.m. **Attending:** Edna Riddle, Scott Jensen, Lisa Horne, Sheryl Butler, Bill Vuch, Ann Conry, Jason Henshaw, Susan Franks, Helen Warbington, Jeanne Knepper, Patt Opdyke. **A quorum was present.**

**Minutes** for the April Board of Director's meeting had been sent to all members via email prior to the meeting. Copies were also available for each member attending. **MSP** to approve the minutes as presented. **Vote:** Ayes—eight; Abstentions—three. Susan stated that as an experiment, draft copies of minutes will be sent to members by email for initial review, prior to the next meeting date.

**Treasurer's Report:** This was provided to each attending member, with Q&A time. Lisa asked if there was an attempt made to correlate the costs with the budget. Helen replied that some end-of-the-year reports have been made showing correlations; however, incoming treasurer, Jason Henshaw, expects to use Excel for reports because he knows the program and she does not. Jason and Helen will be meeting soon to design the report format.

### **Land Use:**

1) Patt Opdyke, Chair, reported that she had contacted Rich Newland at PDOT regarding the reported excessive **use of Chautauqua by large trucks**. This is in addition to the report Jason Henshaw made during the May 4<sup>th</sup> Forum, regarding his conversation with Officer Christensen. Patt's contact said he would continue to research for probable causes for the increase, as well as whether such large trucks actually are permitted to use this as a route, with Patt keeping in close communication.

2) **The I-5 from Delta Park to Lombard Project** was briefly reviewed by Patt. There will be an Open House on June 9, from 4-8:00 p.m., at the Kenton Firehouse, 8105 N. Brandon Ave. regarding alternatives being studied. To get on the project's mailing list, contact Bret Richards, ODOT Project Leader, by phone: 503-730-8478, or email, [bret.n.Richards@odot.state.or.us](mailto:bret.n.Richards@odot.state.or.us).

3) **CS zoning category** for the commercial segment in HOPE VI Plan for the new housing development will have a hearing on July 15. This can affect the concerns over possible "Big Boxes" being built. Since we have not heard back from Julie Livingston regarding the status, Patt will call her and report back on our next meeting, 24 June.

4) **PIR and zoning regulations:** Patt reported that a request has been made to add ground covering which accommodates RV's and similar vehicles used by participants in some of the big races. She asked if anyone felt this was an immediate neighborhood concern since our neighborhood was involved in the master plan, and the deadline for community input is very short. One concern was voiced regarding whether the ground covered would be pervious or impervious. Patt indicated that she did not know, but since there is insufficient interest or support from our group, she would not follow up. She encouraged interested individuals to do so on their own.

**Movies As A Community project:** Jeanne Knepper discussed pros and cons for this project. In the summer, it gets dark so late, and mosquitoes are so bad, and in the winter, we experienced little interest. Alternative types of community fun events, perhaps potlucks along with old-fashioned games, races, and board games, would be a better way to go. This segued into the '02-'03 Plan of Work section for Fun Projects.

**Plan of Work for '03-'04:** Using the '02-03 Plan of Work as a guide, the listed activities were reviewed, not always in numerical sequence.

**#18. Fun Projects:** (see above.)

**#1. Grants:** Grant applications can be made to either North Portland Trust Fund (NPTF) or North Portland Enhancement Fund (NPEF.) Susan indicated both funds were project related, and encouraged us to offer ideas for Board consideration.

**#2. National Night Out:** Susan Landauer indicated the National Night Out program is very good for community building, and successful events may involve one or more blocks, or a much larger event.

**#3. Committee Development:** There is a need for additional committees to help with the association's work as well as additional personnel on those existing.

**#6. HOPE VI:** Part "a)" has been completed, with part "b" ongoing until the CAC's job is completed.

**#7. Develop/Approve Work Plan...** Completed for current year, underway for '03-'04.

**#9. Tree Planting:** Completed, we should plan to continue this.

**#12. Complete 501(c) and PNA merger:** Underway, Tom and Helen will soon resolve the process.

**#15. St. Johns Parade:** '03 entry again successful, won another first place Blue ribbon.

**#19. Park Project:** Lisa Horne reminded the group that nothing has been done on the Park Project. Her agency, PCDC, Fiscal Agent, and one of the three partners involved in the Park Project, has been holding these funds since the completion of the park structure in Columbia Park. She said her PCDC Board has asked to have these "restricted" funds either spent correctly or be declared "unrestricted." She suggested that bark chips might be a good project.

Considerable discussion ensued regarding the following. 1) What is the definition of "restricted?" 2) A brief review of the Park Project for new members. 3) We need to include our third partner, Friends of Columbia Park (FOCP) in discussions involving spending the remainder of the funds. It was agreed that funds were raised for the Park Structure and clearly intended for Columbia Park. 4) The subject of Parks is the main topic in next week's Forum. That might be of help. 5) Since PCDC has held the funds, and a routine, but expensive fiscal audit has been done on this agency, would there be an obligation to give part of the remaining funds to PCDC for administrative expenses?

A **motion** by Jeanne, and a **second** by Patt: The TCAP Board agrees to release restrictions if it has not made a commitment to spend the proper amount by December 31, 03. **Discussion:** Included was a request for a

definition of "commitment" which was defined as identifying a place for the expenditure. Another comment: the spend-down project was dependent upon working with Parks Bureau. Concern was expressed over the deadline being much too late; it should be much earlier, such as the end of June 03.

Discussion moved to immediately begin working with Parks Bureau. Susan asked if there was a volunteer to call the Park Bureau and talk with appropriate persons about ideas and procedures for a project to utilize the remaining funds. Sheryl raised her hand and said she would do this. A question was raised regarding how much money was left in the fund. Helen stated that the dollar amount had been recorded, as a footnote on the approved budget for Program/Fiscal Year 1 July 02 through 30 June 03, in the amount of \$3,556.63. **The motion on the floor was withdrawn by Jeanne, as was the second by Patt.** Discussion on this will be continued.

**#8. Clean up projects:** a) Neighborhoods completed their Earth Day event; b) UPUMC adopted a Tri Met Bus Stop. There will be a meeting of interested neighbors in clean up around AutoZone, Taco Bell, and nearby businesses, 7:00 p.m. Thursday, June 5. Jason urged us to use the eVolvment Back Fence. Also, he is eager to involve the students in a more effective way to keep Portsmouth Middle School campus and environs in better shape, accenting prevention rather than clean up. Susan asked if the TCAP Board would sponsor a school cleanup. **MSP to write a letter of support for Kwame Boateng's program involving Community Service Volunteers working in our Portsmouth area. VOTE: Aye - Unanimous, no abstentions.**

**Plan of Work will continue at the Board Meeting, 24 June 03. Budget will be built on the work plan.**

**Meeting adjourned at 8:35 p.m.**